

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**September 21, 2016**

**1. CALL TO ORDER.**

In the absence of Chairman Eric Hansen and Vice-Chairman Val Yazell, Secretary Larry Hamlin called the meeting to order at 9:32 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2016	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2017	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X										
X	X										
X	X	X									
X		X									
X	X	X									
X											
X	X	X									
X	X										
	X	X									
X	X	X									
X	X	X									
	X	X									
X	X	X									
	X										

**COMMISSION MEMBERS**

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Eric Hansen, Chairman  
Val Yazell, Vice-Chairman  
Larry Hamlin, Secretary  
Mayor Jim Langfelder – K. Davis  
Andy Van Meter – B. McFadden  
Alderman Joe McMenamin  
Alderman Andrew Proctor  
Greg Stumpf - J. Stone  
George Preckwinkle – C. Stratton  
Leslie Sgro – E. McKinley  
Frank Vala – R. Blickensderfer  
Brian Brewer – F. Squires  
Dick Ciotti – R. Leinweber  
Jeff Vose  
Kenneth Springs  
Brad Mills  
Bill Moss

**Others**

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Jess Weitzel

**Staff**

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Molly Berns	Emily Prather
Peter Jordet	Jason Sass
Steve Keenan	Norm Sims
Jordan Leaf	Joe Zeibert
Mary Jane Niemann	

### 3. **MINUTES OF MEETING.**

Secretary Larry Hamlin asked if there were any additions or corrections to the minutes of the August 17, 2016 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

### 4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

Secretary Hamlin stated that there was no meeting of the Executive Policy Board since the last Regional Planning Commission meeting.

Norm Sims noted that an Executive Policy Board meeting will be held immediately following the October 19, 2016 regular meeting of the Regional Planning Commission in the Planning Commission's conference room. The purpose of the Executive Policy Board meeting will be to review the Commission's budget submission for the upcoming fiscal year. Sims reminded Commissioners that the Commission's Executive Policy Board is made up of the County Board Chair or his designee; the Mayor or his designee; all of the Regional Planning Commission's officers; the member at large which is Commissioner Brad Mills; and the representative of special districts which is Commissioner Vala or his designee which is Mr. Blickensderfer. Sims stated that it is particularly important that there is a quorum present at that meeting and asked the involved Commissioners to please put it on their schedules.

### 5. **REPORT OF OFFICERS.**

There was no report of officers.

### 6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **App of the Month** – Sims noted that the SSCRPC staff has been working on the update of the City's Comprehensive Plan and has been seeking input from the public. A community survey was prepared and sent out. Approximately 350 responses were received. Sims stated that SSCRPC staff member, Jordan Leaf has been working on an interactive map where residents may drop items (i.e., a park, road improvements) on a certain part of the map. Staff is expected to present that application at the October Regional Planning Commission meeting.
- B. **Staff Member Retirement** – Sims reminded Commission members that Linda Wheeland, who was not present at the meeting, was retiring at the end of the month.
- C. **Regional Planning Commission Meetings** – Sims stated that in the past there have been as many as 6 or 7 projects for review at Regional Planning Commission meetings. As of late, development has been lagging and there have not been many projects for review or A-95 reviews. Regularly scheduled meetings have continued to be held so that: (1) Commissioners may be informed as to what the SSCRPC staff has been working on; (2) the public may have an opportunity to attend and ask questions; and (3) a regular monthly meeting schedule is kept. At the same time, Sims pointed out that he felt that a meeting should not be called for no good purpose. He asked Commission members to think about what kind of information they would like to get from staff, so that additional items may be added to the agenda.
- D. **Questions Regarding Executive Policy Board Meeting** – Roger Blickensderfer asked if financial information would be distributed prior to the Executive Policy Board meeting. Sims said that it would.

Commissioner Joe McMenamin noted that there would be a vacancy in the Executive Director's position due to Sims leaving in December. He asked what the procedure was to fill that position. Sims stated that by ordinance, the Executive Director is selected by the Executive Policy Board and confirmed by the County Board. The County Board serves as both fiscal and personnel agents for the Springfield-Sangamon County Regional Planning Commission. Commissioner McMenamin asked if a public search process has begun. Sims said it has not and that people have been asking him to stay for a while beyond December and the situation is fluid. Commissioner McMenamin asked when the Executive Policy Board last met. Sims said at least nine months ago.

**7. CORRESPONDENCE.**

There was no correspondence.

**8. PUBLIC HEARING.**

There was no one who wished to address the Commission.

**9. COMMITTEE REPORTS.**

**Land Subdivision Committee** – There were no projects to be reviewed by the Planning Commission this month.

**10. UNFINISHED BUSINESS.**

There was no unfinished business.

**11. NEW BUSINESS.**

There was no new business.

**12. SPECIAL ANNOUNCEMENTS.**

Sims again reminded Executive Policy Board members of the meeting to be held immediately following the October 19, 2016 Regional Planning Commission meeting.

**13. ADJOURNMENT.**

There being no further business, Charlie Stratton moved to adjourn. Frank Squires seconded the motion and the meeting adjourned at 9:45 AM.

Respectfully Submitted,

MJN

Mary Jane Niemann  
Recording Secretary